

Trainee Agreement

All trainees agree to the following:

- I will be an active participant and demonstrate respect and professionalism throughout the training, including but not limited to asking questions and being responsive to questions and/or polls.
- I will not record the training session or share personal information to be respectful of other attendees.
- I will arrive on time, attend the entire training, and be prompt when returning from scheduled breaks.
- I will communicate with the trainer about my individual needs prior to the scheduled training.
- I will put cell phone away or have it on mute throughout the training.
- I will not participate in a training while in ratio/supervising children.
- I will not engage in other work or personal responsibilities or activities during the training. This includes but is not limited to, providing care (for child/ren or adult/s), driving, preparing meals, or attending a class or other training.
- I will complete any post-test and/or training evaluation at the completion of the training.
- I will only take ITS-SIDS Training virtually if I have taken it before and I am renewing the training.
 - If I am taking it for the first time, I will take it in-person.
 - When I register for a virtual training, I will share a copy or picture of my training certificate (which can be expired) to the trainer.

If attending virtually:

- I will have access to a stable internet connection for the duration of the training.
- I will attend through use of a desktop computer, laptop, or tablet with sound and an operating camera. I will have the camera on and be visibly present for the duration of the training including in breakout rooms.
- I will not attend the training using a cell phone.
- I will not share an electronic device with more than one person. If I do share with one person, both will be visible on camera.
- I will familiarize myself with the virtual platform being used for the training prior to the scheduled training.
- I will provide up to date contact information for the trainer to have for their files.

I understand that:

Failure to meet any of the expectations outlined in this document will result in the need to attend a future training. A certificate will be provided upon completion of the full training.

Name:	Date:
Signature	

